

Minutes of the Appleshaw Parish Council Meeting held on Wednesday 10th May 2023 in Appleshaw Village Hall at 7.00pm.

Present: Cllr Mrs S Smith – Chairman.
Cllr Mr E Pertwee – Vice Chairman
Cllr Mr B Hodgson
Cllr Mr T Burden
Cllr Mr M Watts
Richard Waterman – Parish Clerk
County Councillor Mr C Donnelly
Borough Councillor Mr P Lashbrook
Emma Moss – HR Manager. Pilgrim's Foods, Tilley Down.
Members of the Public – 14

WELCOME.

Cllr Mr E Pertwee welcomed everyone to the meeting.

ANNUAL GENERAL MEETING.

DECLARATION OF OFFICE.

Cllr's Mrs S Smith, Mr T Burden and Mr B Hodgson signed the 'Declaration of Office' having filled in their Parish Council Nomination Papers and being uncontested in the recent Parish Elections.

PARISH COUNCIL VACANCIES.

Cllr Mrs S Smith proposed that Mr E Pertwee and Mr M Watts be co-opted back onto the Parish Council. This was seconded by Cllr Mr B Hodgson. All agreed. Mr E Pertwee and Mr M Watts signed the 'Declaration of Office'.

CHAIRMAN'S REPORT.

Cllr Mr E Pertwee gave a report on the Parish Council's year:

- During the year both the Chairman, Mr J Maloney and the Vice Chairman, Mr J Holder left the Parish Council due to other commitments. A thank you to them both for the work they did on the Parish Council was noted.
- The Parish Council have been very proactive during the year and have undertaken: drain clearing, grass cutting, footpaths, various maintenance projects and made major headway with various agencies on the speeding issue through the village.
- The Parish Council is concentrating on the safety of residents and looking at the speed limit through the village, pedestrians walking on the road to and from the White House, having the verges trimmed and anti-social behaviour.
- The cost of grass-cutting in the parish is a considerable issue and attempts to reduce the cost are being looked into. The Parish Council does not own the Playing Field and discussions are ongoing with the Village Hall and the Playing Field trustees on how to move forward.
- The Parish Council have an exciting agenda for the future and are working closely with Pilgrim's Foods on several village issues.

END OF YEAR FINANCIAL ACCOUNTS.

The Parish Clerk ran through the Accounts for the Year 1st April 2022 to 31st March 2023 and explained each item.

APPLESHAW PARISH COUNCIL RECEIPTS AND PAYMENTS FOR THE YEAR ENDING 31ST MARCH 2023

RECEIPTS	£
Precept	13,000.00
Allotment Rents	110.00
V.A.T. Refund	2,007.88
Wayleave payment	44.34
Grant for Defibrillator Cabinet	500.00
Grant for Jubilee Celebrations	500.00
Refund from PGPC	600.00
	<u>16,762.22</u>

PAYMENTS	
General Administration	4,204.02
Insurance	898.25
Service /Repair for Mower	964.83
Defibrillator Cabinet and Fitting	655.00
Dog Bin Emptying	1,027.15
Allotments	536.00
Street Lighting	300.06
Village Maintenance	1,135.14
Grass Cutting + Ditch Clearing	6,116.95
New Mower	3,806.66
Flashing Speed Sign Maintenance	240.18

Allotment Work PGPC (Reimbursed Above!)	600.00
Jubilee and Christmas events	1,500.00

V.A.T. on Payments	1,482.85
	<u>23,467.09</u>

RECEIPTS AND PAYMENTS SUMMARY	
Balance brought forward 1/4/2022	8,051.32
Add : Receipts	16,762.22
	<u>24,813.54</u>

Less: Payments	23,467.09
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Carried forward to 2023.2024	<u>1,346.45</u>
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Appleshaw Parish Council Bank Reconciliation	
Lloyds Current Account	£1,346.45

CERTIFICATE OF EXEMPTION – AGAR 2022/2023

The Parish Council agreed to submit a Certificate of Exemption as the turnover was below £25,000. Proposed by Cllr Mr E Pertwee and seconded by Cllr Mrs S Smith. All agreed.

ANNUAL GOVERNANCE STATEMENT 2022/2023

The Clerk read out the Annual Governance Statement 2022/2023 ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statement.

The Annual Governance Statement was approved by the Parish Council. Proposed by Cllr Mr E Pertwee and seconded by Cllr Mrs S Smith. All Agreed.

ANNUAL ACCOUNTING STATEMENTS 2022/2023

The Annual Accounting Statement 2021/2022 was approved by the Parish Council. Proposed by Cllr Mr E Pertwee and seconded by Cllr Mrs S Smith. All agreed.

COUNTY COUNCILLOR MR C DONNELLY.

Cllr Donnelly stated that he was encouraged to see the progress Appleshaw Parish Council are making with village issues and offered to help in any way he could. There was nothing of relevance to report from Hampshire County Council.

BOROUGH COUNCILLOR MR P LASHBROOK.

Cllr Lashbrook thanked the Parish Council for all the hard work they are doing for the village and wished them all the best for the future. Test Valley Borough Council are introducing a new re-cycling Scheme that will be rolled out in 2024. Residents will start receiving information on how the new scheme will work later in the year. A new fleet of collection vehicles has been ordered, and new wheely bins will be provided to residents. Cllr Lashbrook reported that he has a busy year in front of him as he takes over as the Test Valley Mayor and one of his chosen charities is Andover's Countess of Brecknock Hospice.

The Chairman wished to congratulate Cllr Mr P Lashbrook on being elected the mayor.

MEMBERS OF THE PUBLIC.

Cllr Mr Lashbrook was asked questions on the new recycling scheme.

The Parish Council were thanked for all the work they do on behalf of the parishioners.

The Chairman stated that a list of volunteers is being collated, there are many residents who wish to contribute to the upkeep of the village but do not wish to commit to becoming a Parish Councillor.

CLOSE OF THE AGM.

The Chairman closed the AGM part of the meeting.

MAY PARISH COUNCIL MEETING.

DECLARATIONS OF INTEREST.

None recorded.

ELECTION OF CHAIR AND VICE CHAIR.

CHAIR – Cllr Mr T Burden proposed Cllr Mrs S Smith as Chairman, seconded by Cllr Mr B Hodgson.

Cllr Mr M Watts proposed Cllr Mr E Pertwee as Chairman, seconded by Cllr Mrs S Smith.

After a paper ballot, the Clerk announced that Cllr Mrs S Smith was elected the new chair.

VICE-CHAIR – All agreed that Cllr Mr E Pertwee be elected Vice-Chair.

(Later: Cllr Pertwee decided to step aside from the council and resigned.)

PILGRIMS.

Cllr S Smith introduced Emma Moss the HR Manager at Pilgrim's Foods, Tilley Down

Emma Moss gave an up-date on the Tilley Down Plant lighting.

- Pilgrims are continuing to work with a consultant to reduce the amount of light pollution from the site.
- All the lights, where possible, facing outwards, have been turned inwards to reduce glare.
- The majority of the lights have had their angle changed so that they now shine downwards.
- As many of the large lights as possible have been removed and the bulkhead lights have been turned off.
- Pilgrim's are trying to get a balance that will reduce the light pollution and still provide the safety required by law for the operation of the plant at night.
- Lighting of the site is also a major issue regarding security.
- Weekly on-site meetings are held to constantly review the safety and security issues.

Emma Moss assured the Parish Council that Pilgrim's are still working hard to reduce the speed of vehicles entering and leaving the site.

The Chairman thanked Emma Moss for her report and continued support.

MINUTES OF THE PREVIOUS MEETING.

The minutes of the March meeting were signed as a true record.

MATTERS ARISING.

ALLOTMENTS - The Clerk reported that to date the replies from the allotments holders were in NOT in favour of having water supplied.

POLICE LIAISON – The Chairman reported that the Parish Council are working with our Special Police Constable to address the low level anti-social behaviour that is occurring in

the village. A 'Beat Surgery' had been organised for residents to air their concerns on the 3rd of June 2023 in the Appleshaw Village Hall from 10am to 12pm.

The Chairman also reported that work is also been underway with the Test Valley Borough Council Community Engagement Team.

SPEEDING – The Chairman reported that the Parish Council will be concentrating on the whole safety issue with the roads. This includes speeding, a possible 20mph speed limit, flashing speed signs, cleaning and refreshing the 30MPH signs and improving visibility of pedestrians. A sub-committee of volunteers are working hard to move this forward and will be consulting with Hampshire County Council and Test Valley Borough Council, but changes will not happen overnight as this is a long term project.

The lack of care taken by road users when walking dogs in the village was raised and the issue of parking at school drop-off and pick-up times were raised by members of the public.

OUTSTANDING ISSUES.

Notice Board – The Clerk hoped that now the weather is improving the notice board in Ragged Appleshaw will finally be refurbished.

WALNUT TREES – Cllr Mr T Burden had no further information on the replacement trees.

PLANNING.

There were no new planning applications to discuss.

FINANCE.

Additional Expenditure March 2023

Penton Grafton PC Hire of Office	£100.00
Andover Garden Machinery New Mower	£4,568.00
Mrs S Smith Expenses – Telephone Box	£149.61
	<u>£4,817.61</u>

April and May 2023.

INCOME.

TVBC ½ Precept	£6,500.00
TVBC KC Grant	£ 500.00
SSE Wayleave	£ 45.18
Allotment Rents	£ 150.00
	<u>£7,195.18</u>

EXPENDITURE.

Appleshaw Community Fund KC	= £500.00
HCC Street Lighting	= £213.85
Mr B Pearce Grass Cutting	= £ 90.00
Mr B Hodgson Materials	= £ 51.40
R.N. Waterman ½ Year Expenses	= £137.50
Petal Boutique Flowers	= £ 30.00
R. N Waterman Admin – April/May	= £700.00
	<u>£1,722.75</u>

Summary of Accounts 2023/2024

Opening Balance	1 st April 2023	=	£ 1,346.45
Plus Income – April and May			£ 7,195.18
		=	<u>£8,541.63</u>

Less Expenditure			
April and May		=	£1,722.75
		=	<u>£6,818.88</u>

FUNDS AVAILABLE

Allotments	=	£ 484.00
Parish Council	=	£6,334.88
	=	<u>£6,818.88</u>

VILLAGE HALL.

Dr G Legg stated that despite several attempts to advertise vacancies on the Village Hall Committee, there had been no volunteers coming forward. The committee was struggling to find people who are willing to become trustees.

The issue of grass-cutting was raised. Currently, neither the Village Hall nor the Playing Field Trustees have the required funding to take on the grass-cutting of the field. Once the two entities are combined this issue can hopefully be sorted out.

The Parish Council understood the complexity of the situation but asked that all three groups work together to sort out the grass-cutting.

The Chairman reported that following the loss of Pippins School as a fee-paying customer, the village is trying to support additional use of the Village Hall. A Craft Group now uses the hall and a film night has been set up.

PARISH COUNCILLORS' REPORTS.

CLLR MR M WATTS – Reported that hemlock is growing again in the ditch. This was noted.

CLLR MR B HODGSON – Reported that issues with a ditch in Clanville have been reported by a resident. The Clerk confirmed that the ditch in question comes under Penton Grafton Parish Council not Appleshaw.

WALNUT TREE FUND-RAISING COMMITTEE.

Mr Simon Bloyce spoke about the events the Walnut Tree Fund Raising Committee have organised.

The recent King's Coronation celebrations were a great success, and a good day was had by all who attended. A big thank-you to all who helped. Village events held over the last year included the Queen's Jubilee Celebrations, a scarecrow competition, santa dash and the village fete. All events were well attended and a great success. Further events are in the planning stage and will be announced shortly.

Mr S Caddy wished to thank the Walnut Tree Committee for all that they do.

MEMBERS OF THE PUBLIC.**Points raised and noted.**

- A thank you to residents who pick-up litter in the village.
- The dead tree hanging over the Play Area.

CLOSE OF THE MEETING

Cllr Mrs S Smith thanked everyone for attending and closed the meeting.

DATE OF THE NEXT MEETING.

12th of July 2023.

OUTSTANDING ITEMS.

- Road Safety
- Refurbishment of the village notice boards.
- Walnut trees
- Allotments - provision of water.